

Commissioning Record/ Installation Inspection

SITE INFORMATION	
Customer:	
Site Address:	
Postcode:	
Contact Name:	
Installed by:	
Project No:	
Installation Date:	
Project Engineer:	
Commissioning Date:	
System ID's:	Preamble:
	Network:
House Code (1):	
House Code (2):	
House Code (3):	

Visual Inspection

	Pass	Fail	Comments
Mains Supply terminated correctly			
Site wiring connections terminated correctly			
Site wiring neatly loomed and clear of Controller PCB			
Cable trunking/conduit secure and capping fitted			
Spurs/PSU labelled correctly			

CP Programming

	Pass	Fail	Comments
System configured as per installation guide			
System clock correct			
Call volumes/tones correct			
Dementia clock hidden			
All devices in the active list			
Copy of Config for commissioning pack			
Number of Hops (If not Default)			

Panel Qty:

	Pass	Fail	Comments
Check connections for RS485			
Check connections for Pagers/DECT			
Batteries fitted and dated			
Mains fail test			

RFE System Test

	Pass	Fail	Comments
RFE addressed correctly			
Flashing green LED illuminated			
Yellow and red LED's flashing to show RS485 Comms			
Full site coverage/healthy dB between all RFE/Panels			
Copy of XCTU range map for commissioning pack			

System Locations

Panel 1	RFE 33	
Panel 2	RFE 34	
Panel 3	RFE 35	
Panel 4	RFE 36	
Panel 5	RFE 37	
Panel 6	RFE 38	
Panel 7	RFE 39	
Panel 8	RFE 40	
Panel 9	RFE 41	
Panel 10	RFE 42	
Panel 11	RFE 43	
Panel 12	RFE 44	
Panel 13	RFE 45	
Panel 14	RFE 46	
Panel 15	RFE 47	
Panel 16	RFE 48	

Call Location Tests

	Pass	Fail	Comments
ATX PP Test Call			
ATX PP Tamper Test			
ATX Pullcord Test			
ATX Orange Button Test (Default Call)			
ATX Green Button Test (Default Nurse Present)			
ATX Red Button Test (Default Emergency)			
ATX Light Grey Button Test (Cancel)			
ATX Peripheral Test			
ATX IR Receiver Test (If applicable)			
ATX Special programming?			

Door Monitor Test

	Pass	Fail	Comments
Red Emergency button test			
Keyswitch test			
Grey Cancel button test			
Keyswitch arming/disarming correctly			
Door Monitors showing on panel correctly			

AVI's

	Pass	Fail	Comments
Check connections on RS485			RS485 LED on AVI operating normally
PSU Mains Fail test			
PSU in an easy access location			(Note Location)
AVI's activate for correct locations			
AVI's activate to specification of "Follow Me "			
AVI's Follow Me test			
AVI's sounds on/off			
ATX-AVI test calls			Call = Orange
			Present = Green
			Assistance = Yellow
			Emergency = Red
			Cardiac = Blue

TCR's

	Pass	Fail	Comments
Check connections on RS485			RS485 LED on TCR operating normally
PSU Mains Fail Test			
PSU in an easy access location			(Note Location)
Installed vertically as standard			
Full site coverage			

TCR Locations

TCR 1		TCR 8	
TCR 2		TCR 9	
TCR 3		TCR 10	
TCR 4		TCR 11	
TCR 5		TCR 12	
TCR 6		TCR PSU	
TCR 7		TCR PSU	

GSM Modem			
	Pass	Fail	Comments
GSM dB			
GSM location			
Mobile number entered into programming			
"DO NOT REMOVE" label on GSM			

Call Logger			
	Pass	Fail	Comments
IP Address of control panel:			
Subnet mask:			
Default Gateway:			
IP Address of Push Notifications:			

Pagers			
	Pass	Fail	Comments
Pagers operate in all areas of the building			
Correct messages are displayed			
Nurse Present IR working			
Has the Bluebell frequency been altered			New Freq:

Paging System Location			
BB Master		BB PSU	
BB Interface		BB PUS	
BB Slave 2		BB Repeater 2	
BB Slave 3		BB Repeater 3	
BB Slave 4		BB Repeater 4	
BB Slave 5		BB Repeater 5	
BB Slave 6		BB Repeater 6	
BB Slave 7		BB Repeater 7	
BB Slave 8		BB Repeater 8	
BB Rack		BB Hop Repeater 3	
BB Logon		BB Hop Repeater 4	
BB EXIT Beacon		BB Hop Repeater 5	
BB EXIT Beacon		BB Hop Repeater 6	

Pagers & DECT System Test			
Pager/DECT Model:	<input type="text"/>	Bluebell:	<input type="text"/> Qty: <input type="text"/>
Pager/DECT Model:	<input type="text"/>	Scope:	<input type="text"/> Qty: <input type="text"/>
Pager/DECT Model:	<input type="text"/>	MaxPage:	<input type="text"/> Qty: <input type="text"/>
Pager/DECT Model:	<input type="text"/>	DECT:	<input type="text"/> Qty: <input type="text"/>

PAGER 1 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 2 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 3 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5

PAGER 4 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 5 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 6 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 7 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 8 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 9 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 10 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 11 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 12 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 13 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 14 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 15 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 16 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 17 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 18 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 19 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5
PAGER 20 ID	GROUP 1	GROUP 2	GROUP 3	GROUP 4	GROUP 5

Staff Training			
	OK	N/A	Comments
ATX Functions			
Please Test			
Call			
Nurse Present			
Assistance			
Emergency/Cardiac			
Bracket Alarm			
Tamper			
Door Monitor Functions			
Please Test			
Door Open			
Emergency			
Override Reminder Alarm			
Door Status			
Pullcord Functions			
Please Test			
Call/Assistance/Emergency			
Nursecall Panel functions			
Door Open Status			
Staff Names and User Numbers			
Pager Operation			

I the undersigned confirm that I have been demonstrated all of the above;

Scheme Manager:	Date:	End Client:	Date:
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Comments

Before leaving site please SAVE ALL TO USB on Master Panel and upload to Legrand Cloud so we have a back up of the site in the event of a catastrophic failure.

Inspection Pass: _____

Inspection Fail: _____
(see additional works required)

Additional Work Required

Range Map and Pictures of Install